**Finance and Asset Management Committee**

**Tuesday 19 July 2022**

**Council Chamber**

**Coleford Town Council Offices**

**6.30 pm - 8.30 pm**

**Agenda**

1. **To elect a Chair**
2. **To note apologies**
3. **To declare interests re: items on the agenda**
4. **To allow dispensations requests**
5. **To approve the minutes of 21 June 22**
6. **To raise matters arising from the Minutes of 21 June 22**
7. **To take comments from the Public Forum**
8. **To consider any relevant Staffing Matters, and to make any recommendations, as necessary (In Committee) including:**
	1. **Update re: Staff Training / Development**
	2. **Appraisal Reviews**
	3. **Probation Review re: AC / RFO**
	4. **Town Clerk support sessions**
9. **To receive update re: Administrative Recruitment exercise, and to make any recommendations, as necessary (to include Main Place request)**
10. **To review the Committee Tracker**
11. **The receive RFO Quarterly Report, and to review Budget implications, income & expenditure, and to make recommendations, as necessary**
12. **To have an update from Standing Orders / Risk Management (including wider compliance) Working Group**
13. **To receive an update re: KGV works (water and roof)**
14. **To consider Bells Field Facilities, including toilet access and quotation for new style, and make recommendations, as necessary**
15. **To consider Parish Inspection’s Working Group Report, and to make recommendations, as necessary**
16. **To receive update re: Contract Management issues, including spending, and to make recommendations, as necessary**
17. **To receive an update on Event Insurance, and make recommendations, as necessary**
18. **To consider Public Liability Insurance re: organisations within the Parish**
19. **To consider Council Business Meeting Schedule for August 2022**
20. **To consider Grant application from Wyldwood, and to make recommendations, as necessary**
21. **To consider subscription re: office recycling, and to make recommendations, as necessary**

**All Council Meetings are Open to the Public**

**If you wish to take part in this meeting please contact via email:** **ctcoffice@colefordtowncouncil.gov.uk** **or tel. 01594 832103**

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